

Save the Children

Invitation for Tender

Tender Notice for:

- (1) Stationary**
- (2) Non Food Items**
- (3) Fuel (Diesel and Petrol)**
- (4) Vehicle rental**
- (5) Vehicle Maintenance**

Tender Reference; ITT/ABUJA/2016/003 to 7

Save the Children is the world's leading independent organization for children. We work in 120 countries. We save children's lives; we fight for their rights; we help them fulfil their potentials. We work together, with our partners, to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives. We have over two million supporters worldwide and raised 1.6 billion dollars in 2011 to reach more children than ever before, through programs in Health, Nutrition, Education, Protection and Child Rights, also in times of humanitarian crises.

Save the Children International Nigeria is inviting participation to this tender aiming to establish a List of Preferred Suppliers for the above categories or Framework agreement. Every time Save the Children Nigeria will need to purchase the services and objects of this tender process, a Request for Quotation restricted to preselected Preferred Suppliers will be sent out and the most competitive Quotation obtained will be the one getting assigned the specific purchase.

For the above mentioned categories of services, vendors from the under listed base field offices are eligible and preferred as the services are needed in the base/states indicated below:

- (1) Stationery – Kaduna, Katsina, Zamfara, Bauchi, Gombe, Borno, Kebbi, Calabar & Lagos.
- (2) Non Food Items (NFI): Borno State and Gombe State.
- (3) Fuel (Diesel & Petrol): Abuja
- (4) Vehicle Rental: Kaduna, Katsina, Zamfara, Bauchi, Gombe, Borno, Kebbi, Calabar & Lagos.
- (5) Vehicle Maintenance; Abuja

Interested bidders should please contact Save the Children to express their interest and request for Complete Tender Documentation containing all details of this Tender Process, from **March, 24th 2016 to April 14th 2016** at the following address;

Save the Children. No. 4 Danube Close of Danube Street Maitama FCT, Abuja. Nigeria and our respective field Offices;

Kaduna, Katsina, Zamfara, Bauchi, Gombe, Borno, Kebbi, Calabar & Lagos

Also, it is possible to download the complete documentation concerning this tender at the link <https://nigeria.savethechildren.net/tenders-bids/open-tender>

Closing Date: The last day for the submission of the completed tender documents will be **not later than 24th April, 2016, at 4:00pm.**

Any bid submitted after this date and time will automatically be disqualified except if documented force majeure reasons are taken. It is left at the solely SCI decision to take in consideration or dismiss the cases of Force Majeure.